

**Grant Agreement
Between
The Partnership for Transparency Fund
And
TI-Kyrgyzstan**

1. **TI-Kyrgyzstan** has requested financial support of the Partnership for Transparency Fund (PTF) for a proposal to monitor use and possible abuse of of and by administrative resources in the Campaign for Parliament Elections in Kyrgyzstan in February 2005. The overall goal is improvement of democratic governance and functional democracy in Kyrgyzstan based on free and fair elections. The purposes of the activity are to draw public attention to abuse by an administrative resource during election, which endanger development of democracy in the country. The project will create and test a concrete technique and tools of monitoring for an administrative resource and carry out monitoring of abuses by an administrative resource during the election campaign for the parliament election in February 2005. The project will disseminate its findings and recommendations to the public and make recommendations to parliament on reforming the legislation to prevent opportunities for corruption.

2. **TI-Kyrgyzstan** has submitted the attached Project Proposal dated xx December 2004, which includes detailed budget, list of activities and scheme for realization of the project.

On the basis of this information, PTF has approved a grant of US\$ 25,440 to be disbursed in two tranches corresponding to the activity plan for the project, first tranche of US\$ 15,000 for mobilization and preparation for monitoring, monitoring and analysis. Second tranche amounting to US\$ 10,440 for completion of analytic work, preparation and production of final report and press conference for public presentation.

3. The PTF Grant will be made available to **TI-Kyrgyzstan** on the following conditions:

- (a) The grant will be used only for the purposes described in the attached Project Proposal. Any material changes in the use of project funds or project design shall be made only with the agreement of the PTF.
- (b) **TI-Kyrgyzstan** will disseminate the outcome of the project locally and post a final report in local language on the web.
- (c) Any funds remaining at the end of the project shall be returned by **TI-Kyrgyzstan** to PTF.
- (d) **TI-Kyrgyzstan** shall keep a record of all expenditures incurred under the project and will provide PTF a full certified accounting of these expenditures, with relevant documentation, on completion of the project, or no later than July 2005. These expenditures will also be subject to the regular auditing

requirements of **TI-Kyrgyzstan** and will furnish the PTF with a copy of the relevant audit if so requested.

- (e) **TI-Kyrgyzstan** will make a brief report preceding disbursements of the second tranche on the implementation of the project accompanied by a statement of expenditure showing the use of PTF funds. Upon project completion, a full detailed final report summarising the implementation of the project and its outcome and assessing its impact on reducing corruption in the election process in Kyrgyzstan, its likely contribution to change of legislation, and the lessons learned, together with a certified final itemised statement of expenditure. The latter report will be sent within two months of the completion of the Project, together with a copy of any other reports prepared under the Project (in the original language of publication).
- (f) Following project completion, the PTF may make its own independent ex post evaluation of the implementation, outcome and impact of the project. **TI-Kyrgyzstan** will furnish the person appointed to undertake this task all possible assistance and access to all relevant documents.

5 **TI-Kyrgyzstan** will be responsible for securing all necessary government approvals of the grant, if any, and any necessary government filings. **TI-Kyrgyzstan** will be responsible for paying any tax liability arising from the grant.

6. The PTF will disburse the first tranche of US\$ 15,000 on the signature of this grant agreement; the second tranche will be disbursed once a certified statement of expenditure is received by PTF showing the itemised use made of the first tranche funds accompanied by a brief report on progress made in the implementation of the project.

7. The signed copy of the Grant Agreement and the request for the subsequent tranche releases may be faxed to the Secretary of the PTF at 1-202-522-2653. The original copy of the Grant Agreement should be mailed to Daniel Ritchie, Secretary, PTF, at 1100 New Hampshire Ave., NW, Washington DC 20037-1501 USA.

Dated:

For
The Partnership for Transparency Fund



Daniel Ritchie
Secretary

Agreed

Executive Chairman
TI-Kyrgyzstan



Chief Executive Officer



Date: 10.12.2004

Attachment 1 – Project Proposal and Budget dated December xx, 2005