

**DRAFT**  
**Grant Agreement**  
**Between**  
**The Partnership for Transparency Fund**  
**and**  
**Rural Initiatives and Relief Agency, Mwanza, Tanzania**

1. The Rural Initiatives and Relief Agency of Mwanza Region, Tanzania (hereafter referred to as RIRA) has requested financial support from the Partnership for Transparency Fund (PTF) for its proposal to:

- Assist communities to track government disbursement through district to health and education development for ten (10) villages in Magu district for the period of 2004
- Develop a model for public expenditure tracking that can be used and replicated in other areas
- Promote community participation in the public expenditure tracking

2. RIRA has submitted the attached Project Proposal entitled **PUBLIC EXPENDITURE TRACKING PILOT PROJECT**.

3. On the basis of this information, PTF has approved a grant of US\$ ~~13,400~~ to be disbursed in two tranches corresponding to the activity plan for the project, first tranche of US\$ 6000 for mobilization and preparation for field work, second tranche amounting to US\$ ~~7,400~~ for field work and preparation of report. The uses of the PTF funds will be for the budget items listed in the attached Project Proposal.

*OGA*  
\$12,362

\$ 6362.00  
*OGA*

4. The PTF Grant will be made available to RIRA on the following conditions:

- (a) The grant will be used only for the purposes described in the attached Project Proposal. Any material changes in the use of project funds or project design shall be made only with the agreement of the PTF.

- (b) Any funds remaining at the end of the project shall be returned by RIRA to the PTF.
- (c) RIRA shall keep a record of all expenditures incurred under the project and will provide PTF a full certified accounting of these expenditures, with relevant documentation, on completion of the project, or no later than December 31 2004. These expenditures will also be subject to the regular auditing requirements of RIRA and RIRA will furnish the PTF with a copy of the relevant audit if so requested.
- (d) RIRA will make brief reports preceding disbursements of each tranche on the implementation of the project accompanied by a statement of expenditure showing the use of PTF funds. The statement of expenditure will also show RIRA's own contribution of US\$ 2645. Upon project completion, a full detailed final report summarising the implementation of the project and its outcome and assessing its impact on tracking public expenditure in Magu District, its likely contribution to reducing corruption, together with a certified final itemised statement of expenditure. The latter report will be sent within two months of the completion of the Project, together with a copy of any internal publication or report prepared to disseminate the results under the Project (in the original language of publication).
- (e) Following project completion, the PTF may make its own independent ex post evaluation of the implementation, outcome and impact of the project. RIRA will furnish the person appointed to undertake this task all possible assistance and access to all relevant documents.

5. RIRA will be responsible for securing all necessary government approvals of the grant, if any, and any necessary government filings. RIRA will be responsible for paying any tax liability arising from the grant.

6. The PTF will disburse the first tranche of US\$ 6,000.00 on the signature of this grant agreement; the second tranche will be disbursed once a certified statement of expenditure is received by PTF showing the itemised use made of the first tranche funds accompanied by a brief report on progress made in the implementation of the project.

7. The signed copy of the Grant Agreement and the request for the subsequent tranche releases may be faxed to the Secretary of the PTF at 1-202-522-2653. The original copy of the Grant Agreement should be mailed to Daniel Ritchie, Secretary, PTF, at 1100 New Hampshire Ave., NW, Washington DC 20037-1501 USA.

Dated: *January 10, 2004*

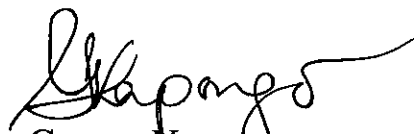
Fund

For  
The Partnership for Transparency



Daniel Ritchie  
Secretary

Agreed

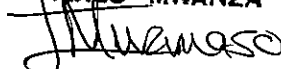


Gervas Kapongo  
Executive Chairman  
RIRA  
Tanzania

RURAL INITIATIVES & RELIEF AGENCY  
(RIRA)

P. O. Box 387

MAGU-MWANZA



Esther Mwamaso  
Chief Executive Officer  
RIRA  
Tanzania

Date: 15/12/2003

Attachment I – Project Proposal and Budget